Halifax
Regional Centre for Education

SERIOUS INJURY REPORTING

The Nova Scotia Occupational Health & Safety Act, Section 63, requires that a "Serious Injury or Incident" be reported directly to the Department of Labour, Skills and Education, Safety Branch.

A serious injury or incident is defined as one that endangers life or causes permanent injury.

All of the following must be reported by the Principal/supervisor upon their receipt of information confirming such:

Fatalities—immediately

Serious injury—as soon as possible, within 24 hours

- Unconsciousness
- Fracture of the skull, spine, pelvis, arm, leg, ankle, wrist or a major part of the hand or foot
- Loss or amputation of a leg, arm, hand, foot, finger, or toe
- Third-degree burn
- Loss of sight in one or both eyes
- Asphyxiation or poisoning
- Any injury that requires admission to hospital
- Any injury that endangers life

Serious incident—as soon as possible, within 24 hours

- An accidental explosion
- A major structural failure or collapse of a building or other structure
- A major release of a hazardous substance
- A fall from a work area where fall protection is required by the regulations

Email: ohsdivision@novascotia.ca

Phone: 1-800-952-2687

Details to be shared with the Safety Branch may be limited to:

Time: _____

Date: _____

School Name:_____

Civic address: _____

Employer's name: _____

Brief description of the event (extent of injuries etc.):_____

_____

*You must advise the School Administration Supervisor and/or Director, Operations as well as copy the Manager, OHS before or at the time of submitting this information to the Department of Skills, Labour and Education, Safety Branch.